

**East Troy Lions Public Library  
Bio-Hazard & Blood-Borne Pathogen Policy**

Original Policy Created: 03-26-2018
Policy Reviewed: 04-10-2018, 05-8-2018, 06-12-2018
Policy Approved: 06-12-2018

OSHA has strict policies (Blood-Borne Pathogens) regarding the clean-up bodily fluids (vomit, urine, feces, blood).

Since the Library Staff has not been trained in clean-up of such pathogens, the following policy will be followed when the spillage of bodily fluids occurs:

- 1) Library Director and/or Staff will prevent access to the room or area that has been contaminated.
- 2) If the room or area cannot be contained or if there is an objectionable smell present, all patrons will be asked to leave immediately and the Library doors will be locked.
- 3) If the Library Director is not present, he/she should be contacted immediately. If the Director is not available, Library Staff will call the Manager of Public Works of the Village of East Troy.
- 4) If the Library must be closed, Staff must check the building one final time for other patrons and then leave the Library building.
- 5) The Library may be closed the next day (part of the day or the whole day) for full cleaning and disinfecting by a certified agent. The Library Director will inform the Staff assigned to work whether they should report.
- 6) The Library Director or designated representative will follow the steps in the approved ETLPL Emergency Closing Policy to inform the community of closed hours and when the Library will be expected to reopen.
- 7) The Library Director and Staff will receive training in necessary OSHA regulations and updates on a regular basis.